



COUNTY OF LOS ANGELES DEPARTMENT OF HUMAN RESOURCES

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MICHAEL J. HENRY
DIRECTOR OF PERSONNEL

August 30, 2005

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

COUNTYWIDE CLASSIFICATION ACTIONS (ALL DISTRICTS - 3 VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

Approve the accompanying ordinance amending Title 5, Personnel, and Title 6, Salaries, of the County Code to reflect compensation and classification changes, to implement classification studies, and to make technical corrections.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Your Board has instructed the Director of Personnel to submit classification letters on a periodic basis throughout the year to facilitate consideration of classification recommendations in a timely manner. The development and maintenance of the County's classification system is one of the Department of Human Resources' (DHR) primary functions.

Your Board's approval of these recommendations will provide the ordinance authority for County departments to implement the compensation and classification recommendations in this letter.

Implementation of Strategic Plan Goals

Approval of the accompanying ordinance will further the County Strategic Plan, Organizational Effectiveness Goal, to achieve departmental operational needs and to maintain consistency in personnel practices throughout the County.

These compensation and classification recommendations will ensure the proper pay and classification of positions based upon the duties and responsibilities assigned to these jobs as performed by the incumbents. This is a primary goal of the County's classification system and a means for the appropriate classification and compensation of the County workforce. Positions reclassified upward and downward are consistent with the class concepts of the proposed classifications. These actions are recommended based upon accepted principles of classification and are important in addressing departmental operational needs and in maintaining consistency in personnel practices throughout the County. The proper classification of positions and employees facilitates good business operations and can reduce the number of costly personnel-related problems (Attachments A and B).

FISCAL IMPACT/FINANCING

The projected budgeted net County cost resulting from these actions is \$68,755 annually based upon salaries as of January 1, 2005. With the exception of upward reclassifications involving MAPP classes, incumbents of filled positions promoted as a result of upward reclassifications would receive increases of approximately 5.5 percent. Cost increases associated with upward reclassification actions will be absorbed within the Board's adopted budget for each affected department. No additional funding is required.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

New Classes

Eleven (11) new classes are being created in the County's classification system to better serve departmental needs (Attachment A).

The safety class Chief Lake Lifeguard is being established to develop uniform operational policies and procedures, including emergency response plans. This class will provide administrative oversight for water safety, lake aquatics programs, and lifeguard training at three regional lakes.

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A new ten (10) class series for health information and medical records management and coding is being established to strengthen credentialed staffing, more effectively conform to state law and the Joint Commission on Accreditation of Healthcare Organizations (JCAHO) standards, and reduce costly reliance on contract and registry personnel currently required to perform the more complex, credentialed medical records work.

Title Changes

The titles of one (1) non-represented class and one (1) represented class are being changed in the County's classification system to more accurately reflect the level of work and scope of responsibilities assigned and to better serve departmental needs (Attachment A).

Technical Correction

A minor change is being made to the abbreviated title for Manager III, Facilities Operations and Crafts to conform to CWTAPPS space limitations (Attachment A).

Compensation Changes

Two (2) salary range tables are being restored to the Board of Supervisors Performance-Based Pay Plan and a Marshal classification, with salary information, is being restored, due to inadvertent omissions from a previously enacted ordinance.

Two (2) additional steps are being added to the salary ranges for the three (3) Veterinarian classes to aid in increasing the recruitment and retention of employees.

The salary range for Lake Aquatics Manager is being increased to reflect inclusion of the Emergency Medical Technician bonus. The new class of Chief Lake Lifeguard will also include the Emergency Medical Technician bonus and uniform provisions. Additionally, the Command Pay provisions provided to non-represented safety lifeguard personnel in the Fire Department are being extended to non-represented safety lifeguard personnel in the Department of Parks and Recreation.

Reclassifications

There are twenty-two (22) positions in six (6) departments being recommended for reclassification (Attachment B). The duties and responsibilities assigned to these positions have changed since the original allocations were made. The positions would be more appropriately classified to the recommended classes.

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Authority

The County Charter (Article VI) authorizes the Director of Personnel to establish and maintain "a classification plan and the classification of all positions." This responsibility is further delineated in Civil Service Rule 5 of the County Code.

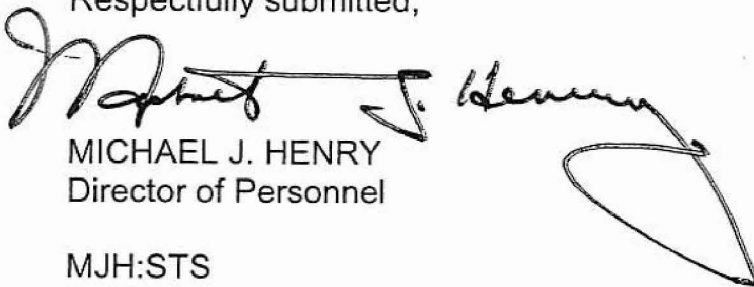
Approvals

- The Chief Administrative Officer has reviewed these recommendations.
- The Department of Human Resources has conducted appropriate consultations with the impacted employee organizations.
- The accompanying ordinance implementing amendments to Title 6, Salaries, of the County Code has been approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Your approval of these compensation and classification recommendations will enhance the operational effectiveness of the departments through proper classification of positions and employees.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael J. Henry", is written over a large, stylized, looped signature line that extends to the right.

MICHAEL J. HENRY
Director of Personnel

MJH:STS
CRH:kp

Attachments (2)

c: Chief Administrative Officer
Executive Officer, Board of Supervisors
County Counsel
Auditor-Controller
Affected Departments

ATTACHMENT A

CLASSES RECOMMENDED FOR ADDITION

Benefit designations are being shown for information only and are not part of the County Code. Savings Plan designees are also recommended to be designated as eligible for the Flexible Benefit Plan.

Savings/Health Plan	Item No.	Title	Salary Schedule & Level
Savings	2960	Chief Lake Lifeguard	90F
Horizons	1416	Health Information Associate	74E
Savings	1412	Health Information Management Assistant Director	88E
Savings	1413	Health Information Management Director	92E
Horizons	1410	Health Information Management Senior Supervisor	82E
Horizons	1409	Health Information Management Supervisor	80E
Horizons	1419	Health Information Management Tumor Registrar	77E
Horizons	1411	Health Information Manager	85E
Horizons	1418	Health Information Senior Technician	78E
Horizons	1417	Health Information Technician	76E
Horizons	1415	Health Information Technician Trainee	N2 72E

NON-REPRESENTED CLASS RECOMMENDED FOR TITLE CHANGE

Item No.	Current Title	New Title
1397	Medical Records Director, Medical Center	Health Information Management Director, Medical Center

REPRESENTED CLASS RECOMMENDED FOR TITLE CHANGE

Item No.	Current Title	New Title
2509	Operations Duty Manager, Data Processing	Computer Operations Duty Manager

**TECHNICAL CORRECTION OF NON-REPRESENTED CLASS
FOR CWTAPPS PURPOSES**

Item No.	Current Abbreviated Title	New Abbreviated Title
6687	Manager III, Facilities Opns & Craft	Mgr III, Facilities Opns & Crafts

ATTACHMENT B

RECOMMENDATIONS FOR POSITION RECLASSIFICATION

AUDITOR-CONTROLLER

Number of Positions	Present Classification And Salary	Classification Findings and Salary
1	Senior Management Secretary II 81D Non-Represented	Senior Management Secretary III 83D Non-Represented
2	Management Secretary II 77D Non-Represented	Management Secretary III 79D Non-Represented
1	Management Secretary I 75D Non-Represented	Management Secretary III 79D Non-Represented
9	Senior Secretary II 73D Non-Represented	Senior Secretary III 75D Non-Represented

The secretarial positions are located in various organizational units in the Department and report to management level positions (one chief deputy, three assistant auditor-controllers, and nine division chiefs) in their respective work units. Each position is responsible for providing full-time secretarial assistance to the respective manager. Based on the assigned secretarial duties and the significant Countywide responsibilities of the Department, allocation to the higher-level secretarial classifications is warranted. Furthermore, the recommended classification levels are consistent with the levels of secretarial positions allocated in comparable County departments.

RECOMMENDATIONS FOR POSITION RECLASSIFICATION (cont'd)

CHIEF INFORMATION OFFICE

Number of Positions	Present Classification And Salary	Classification Findings and Salary
1	Senior Information Technology Consultant, CIO R13 Non-Represented	Chief Information Security Officer R14 Non-Represented
2	Information Technology Consultant, CIO R11 Non-Represented	Senior Information Technology Consultant, CIO R13 Non-Represented

The Senior Information Technology Consultant, CIO position reports to the Chief Information Officer and is assigned to the Countywide Information Security Unit. The subject position has responsibility for planning, directing, and administering Countywide information security and privacy-related programs. The duties of the subject position are now more consistent with the definition and allocation standards of the Chief Information Security Officer, a class that was recently approved by the Board of Supervisors to direct the Countywide information security programs. Accordingly, we recommend the upward reclassification of the position to Chief Information Security Officer.

In addition to performing highly technical special projects, the two Information Technology Consultant, CIO positions function as both technical advisors and Information Technology business analyst consultants to their assigned clients. The simultaneous performance of duties in these dual capacities is fully consistent with the allocation standards for the Senior Information Technology Consultant, CIO class. This dual role distinguishes these positions from the lower-level Information Technology Consultant, CIO which functions in only one of those roles. In addition, the duties assigned to the positions are comparable to those assigned to other Senior Information Technology Consultants within the Department. Therefore, an upward classification to Senior Information Technology Consultant, CIO is recommended.

RECOMMENDATIONS FOR POSITION RECLASSIFICATION (cont'd)

DEPARTMENT OF HEALTH SERVICES – COASTAL CLUSTER

Number of Positions	Present Classification and Salary	Classification Findings and Salary
1	Senior Physician, MD M6 Non-Represented	Chief Physician II, MD M8 Non-Represented
1	Chief Physician II, MD M8 Non-Represented	Chief Physician I, MD M7 Non-Represented

The Senior Physician, MD position reports to the Medical Director at Harbor-UCLA Medical Center and is currently serving as chief over the Department of Medicine. This responsibility includes direct oversight and supervision of 12 medical sections and approximately 258 subordinate staff. According to the allocation standards, positions allocated to the Chief Physician II class are responsible for directing the programs and services of a large and complex medical division. Based on the size and complexity of the Department of Medicine, we recommend that the Senior Physician position be reclassified upward to Chief Physician II, MD.

The Chief Physician II, MD position is currently assigned to the Department of Neurology and is responsible for overseeing and supervising three medical sections and nine subordinate staff, which includes two physicians. According to the allocation standards, positions allocable to the Chief Physician I class are responsible for directing a medical division. Based on the size and complexity of the Department of Neurology, we recommend that the position be reclassified downward to Chief Physician I, MD.

RECOMMENDATIONS FOR POSITION RECLASSIFICATION (cont'd)

OFFICE OF OMBUDSMAN

Number of Positions	Present Classification and Salary	Classification Findings and Salary
1	Intermediate Typist-Clerk 58D Represented	Senior Typist-Clerk 62J Represented

The position reports directly to the Ombudsman and is responsible for utilizing a high level of programmatic and procedural knowledge to independently process complaints and referrals by screening phone calls, routing the cases to appropriate Ombudsman staff or outside agencies, summarizing complaints for maintenance in a database, and handling other specialized duties. The scope, level, and variety of work assigned is consistent with the definition and allocation standards for the Senior Typist-Clerk class which performs skilled typing work and highly specialized clerical duties requiring a highly specialized knowledge of a particular function with only general direction. Therefore, an upward reclassification to Senior Typist-Clerk is recommended.

PUBLIC LIBRARY

Number of Positions	Present Classification and Salary	Classification Findings and Salary
2	Librarian I 77K Represented	Librarian II 79K Represented

The two Librarian I positions are located at the East Los Angeles Library and function as lead librarians over the Reference and Children's Resources Services areas. This library has grown substantially and is now categorized as an "A" size (very large) library. The increase in size of the new library's collection and the added responsibility involved in managing these specialized assignments are consistent with the duties and scope of responsibility assigned at the level of Librarian II. In addition, reclassifying the positions will align them with similar assignments in other "A" size libraries. Therefore, we are recommending an upward reclassification to Librarian II.

RECOMMENDATIONS FOR POSITION RECLASSIFICATION (cont'd)

SHERIFF'S DEPARTMENT

Number of Positions	Present Classification and Salary	Classification Findings and Salary
1	Operations Assistant III, Sheriff 81H Represented	Administrative Services Manager I 88H Non-Represented

The subject position is located in Field Operations Region III of the Industry Sheriff Station and is responsible for identifying operational needs, supervising administrative and operational functions, ensuring adherence to departmental goals and objectives, and establishing departmental policies and procedures. The nature, scope and level of the responsibilities and duties performed by the position are consistent with the definition and the allocation standards for Administrative Services Manager I, which supervises or coordinates the operation of a small work unit in the provision of specialized personnel, budget, or other administrative support service within a County department. Therefore, we are recommending an upward reclassification to Administrative Services Manager I.

ANALYSIS

This ordinance amends Title 5 - Personnel, and Title 6 - Salaries, of the Los Angeles County Code by:

- Incorporating uniform, bonus and command pay provisions into the compensation for a new safety classification;
- Adding and establishing the salaries for eleven (11) employee classifications;
- Adding two (2) steps to the salary ranges of three (3) non-represented classifications in the Veterinarian series;
- Changing the title of one (1) non-represented classification; and making a technical correction to the title of one (1) non-represented employee classification;
- Restoring one employee classification and restoring salary range tables, which were inadvertently omitted from a previously approved ordinance; and
- Adding and/or changing certain classifications and number of ordained positions in the departments of Auditor-Controller, Chief Information Office, Health Services, Internal Services, Ombudsman, Public Library, and Sheriff.

RAYMOND G. FORTNER, JR.
County Counsel

By:



LESTER J. TOLNAI

Principal Deputy County Counsel
Labor & Employment Division

ORDINANCE NO. _____

An ordinance amending Title 5 - Personnel, and Title 6 - Salaries, of the Los Angeles County Code to add eleven (11) new classes, to provide additional compensation for a new safety classification, to add, delete, and/or change certain classifications and number of ordinances positions in various departments, to implement the results of classification studies, and to make technical corrections.

The Board of Supervisors of the County of Los Angeles ordains as follows:

SECTION 1. Subsection B of Section 5.72.080 is hereby amended to read as follows:

...

B. Department of parks and recreation. In addition to all other compensation provided for in this Code, any person employed in the position of Lake Aquatics Manager (Item No. 2959) or in the position of Chief Lake Lifeguard (Item No. 2960) shall be entitled to the following:

~~1. Effective March 1, 2005, a one time only lump sum payment of \$2,500.00;~~

~~2~~1. \$1,000.00 payable between December 1, 2005, and December 15, 2005, provided such person was employed in one of said positions on November 1, 2005;

~~3~~2. \$1,000.00 payable between December 1, 2006, and December 15, 2006, provided such person was employed in one of said positions on November 1, 2006;

~~4~~3. \$1,000.00 payable between December 1, 2007, and December 15, 2007, provided such person was employed in one of said positions on November 1, 2007;

~~5~~4. The provisions of this subsection B shall only apply if such person's performance is "Competent" or better.

SECTION 2. 6.28.050 is hereby amended to add the following classes:

ITEM NO.	TITLE	EFFECTIVE DATE	SALARY OR SALARY SCHEDULE AND LEVEL
<u>2960</u>	<u>CHIEF LAKE LIFEGUARD</u>	<u>01/01/2006</u> *	<u>90F</u> <u>91E</u>
<u>1416</u>	<u>HEALTH INFORMATION ASSOCIATE</u>	<u>01/01/2006</u> *	<u>74E</u> <u>75D</u>
<u>1412</u>	<u>HEALTH INFO MGMT ASSISTANT DIRECTOR</u>	<u>01/01/2006</u> *	<u>88E</u> <u>89D</u>
<u>1413</u>	<u>HEALTH INFO MANAGEMENT DIRECTOR</u>	<u>01/01/2006</u> *	<u>92E</u> <u>93D</u>
<u>1410</u>	<u>HEALTH INFO MGMT SENIOR SUPERVISOR</u>	<u>01/01/2006</u> *	<u>82E</u> <u>83D</u>
<u>1409</u>	<u>HEALTH INFO MANAGEMENT SUPERVISOR</u>	<u>01/01/2006</u> *	<u>80E</u> <u>81D</u>
<u>1419</u>	<u>HEALTH INFO MGMT TUMOR REGISTRAR</u>	<u>01/01/2006</u> *	<u>77E</u> <u>78D</u>
<u>1411</u>	<u>HEALTH INFORMATION MANAGER</u>	<u>01/01/2006</u> *	<u>85E</u> <u>86D</u>
<u>1418</u>	<u>HEALTH INFO SENIOR TECHNICIAN</u>	<u>01/01/2006</u> *	<u>78E</u> <u>79D</u>
<u>1417</u>	<u>HEALTH INFORMATION TECHNICIAN</u>	<u>01/01/2006</u> *	<u>76E</u> <u>77D</u>
<u>1415</u>	<u>HEALTH INFO TECHNICIAN TRAINEE</u>	<u>01/01/2006</u> *	<u>N2 72E</u> <u>N2 73D</u>

SECTION 3. Section 6.28.050 is hereby amended to correct the title of the following class:

ITEM NO.	TITLE
6687	MANAGER III, FACILITIES OPNS & CRAFT <u>MGR III, FACILITIES OPNS & CRAFTS</u>

SECTION 4. Section 6.28.050 is hereby amended to change only the title of the following class:

ITEM NO.	TITLE
1397	MEDICAL RECORDS DIRECTOR, MED CTR <u>HEALTH INFO MGMT DIRECTOR, MED CTR</u>

SECTION 5. Section 6.28.050 is hereby amended to add two steps to the salary ranges of the following classes:

ITEM NO.	TITLE	EFFECTIVE DATE	SALARY OR SALARY SCHEDULE AND LEVEL
5734	CHIEF VETERINARIAN	01/01/2005 *	99H
		<u>01/01/2006</u>	<u>NX 99H</u>
			<u>NX 100G</u>
5732	SENIOR VETERINARIAN	01/01/2005 *	97A
		<u>01/01/2006</u>	<u>NX 97A</u>
			<u>NX 97L</u>
5728	VETERINARIAN	01/01/2005 *	N2 90F
		<u>01/01/2006</u>	<u>N2X 90F</u>
			<u>N2X 91E</u>

SECTION 6. Section 6.28.050 is hereby amended to restore the following class, which was previously inadvertently omitted:

ITEM NO.	TITLE	EFFECTIVE DATE	SALARY OR SALARY SCHEDULE AND LEVEL
<u>9636</u>	<u>DEPUTY CLERK, CUSTODY OFFICER</u>	<u>10/01/2002</u>	<u>66E</u>
		<u>01/01/2005</u>	<u>67D</u>
		<u>01/01/2006</u>	<u>68C</u>

SECTION 7. Section 6.40.010 (Auditor-Controller) is hereby amended to delete the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2107A	4	MANAGEMENT SECRETARY I
2108A	2	MANAGEMENT SECRETARY II
2115A	4	SENIOR MANAGEMENT SECRETARY II

SECTION 8. Section 6.40.010 (Auditor-Controller) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>2109A</u>	<u>3</u>	<u>MANAGEMENT SECRETARY III</u>
<u>2116A</u>	<u>1</u>	<u>SENIOR MANAGEMENT SECRETARY III</u>
<u>2102A</u>	<u>9</u>	<u>SENIOR SECRETARY III</u>

SECTION 9. Section 6.40.010 (Auditor-Controller) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2101A	40 <u>1</u>	SENIOR SECRETARY II

SECTION 10. Section 6.44.200, (Board of Supervisors), Subsection D, is amended to restore salary range information that was previously inadvertently omitted:

...

Effective on January 1, 2005

<u>Range</u>	<u>Beginning Rate</u>	<u>Control Point I</u>	<u>Control Point II</u>	<u>Maximum Rate</u>
<u>1</u>	<u>2,573.95</u>	<u>3,088.75</u>	<u>3,603.54</u>	<u>4,118.31</u>
<u>2</u>	<u>3,204.58</u>	<u>3,845.48</u>	<u>4,486.41</u>	<u>5,127.32</u>
<u>3</u>	<u>3,989.70</u>	<u>4,787.63</u>	<u>5,585.58</u>	<u>6,383.51</u>
<u>4</u>	<u>4,967.15</u>	<u>5,960.60</u>	<u>6,954.04</u>	<u>7,947.48</u>
<u>5</u>	<u>6,210.36</u>	<u>7,452.45</u>	<u>8,694.51</u>	<u>9,936.60</u>
<u>6</u>	<u>7,731.91</u>	<u>9,278.02</u>	<u>10,824.69</u>	<u>12,371.05</u>

Effective on January 1, 2006

<u>Range</u>	<u>Beginning Rate</u>	<u>Control Point I</u>	<u>Control Point II</u>	<u>Maximum Rate</u>
<u>1</u>	<u>2,638.30</u>	<u>3,165.96</u>	<u>3,693.63</u>	<u>4,221.26</u>
<u>2</u>	<u>3,284.70</u>	<u>3,941.62</u>	<u>4,598.58</u>	<u>5,255.50</u>
<u>3</u>	<u>4,089.44</u>	<u>4,907.32</u>	<u>5,725.22</u>	<u>6,543.09</u>
<u>4</u>	<u>5,091.33</u>	<u>6,109.62</u>	<u>7,127.89</u>	<u>8,146.17</u>
<u>5</u>	<u>6,365.62</u>	<u>7,638.76</u>	<u>8,911.87</u>	<u>10,185.01</u>
<u>6</u>	<u>7,925.21</u>	<u>9,509.97</u>	<u>11,095.30</u>	<u>12,680.33</u>

...

SECTION 11. Section 6.51.010 (Chief Information Officer) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2563A	2	INFO TECHNOLOGY CONSULTANT,CIO

SECTION 12. Section 6.51.010 (Chief Information Officer) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>2566A</u>	<u>1</u>	<u>CHIEF INFORMATION SECURITY OFFICER</u>

SECTION 13. Section 6.51.010 (Chief Information Officer) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2564A	44 <u>12</u>	SR INFO TECHNOLOGY CONSULTANT,CIO

SECTION 14. Section 6.78.055 (Department of Health Services – Coastal cluster) is hereby amended to change the number of ordinance positions for the following classes.

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
5479A	6 <u>7</u>	CHIEF PHYSICIAN I,MD
5478A	24 <u>20</u>	SENIOR PHYSICIAN,MD

SECTION 15. Section 6.78.055 (Department of Health Services – Coastal cluster) is hereby amended to correct only the title of the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
6687A	1	MANAGER III, FACILITIES OPNS & CRAFTS <u>MGR III, FACILITIES OPNS & CRAFTS</u>

SECTION 16. Section 6.78.060 (Department of Health Services – LAC+USC healthcare network) is hereby amended to change only the title of the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1397A	1	MEDICAL RECORDS DIRECTOR, MED CTR <u>HEALTH INFO MGMT DIRECTOR, MED CTR</u>

SECTION 17. Section 6.78.075 (Department of Health Services – Southwest cluster) is hereby amended to correct only the title of the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
6687A	1	MANAGER III, FACILITIES OPNS & CRAFTS <u>MGR III, FACILITIES OPNS & CRAFTS</u>

SECTION 18. Section 6.81.010 (Internal Services Department) is hereby amended to change only the title of the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2509A	6	OPERATIONS DUTY MANAGER, DATA PROC <u>COMPUTER OPERATIONS DUTY MANAGER</u>

SECTION 19. Section 6.93.010 (Office of Ombudsman) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2214A	4	INTERMEDIATE TYPIST-CLERK

SECTION 20. Section 6.93.010 (Office of Ombudsman) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>2216A</u>	<u>1</u>	<u>SENIOR TYPIST-CLERK</u>

SECTION 21. Section 6.94.020 (Department of Parks and Recreation) is hereby amended by amending Subsection C to read as follows and by adding Subsection F:

...

C. ~~Effective May 1, 2005,~~ Any person employed as a Lake Aquatics Manager (Item No. 2959) or as a Chief Lake Lifeguard (Item No. 2960) who is certified as an Emergency Medical Technician I or Emergency Medical Technician-P shall be compensated at a rate ~~30~~14 standard salary levels higher than that established for said position in Section 6.28.050 of this code provided such person's performance is "Competent" or better. The rate or rates established by this provision shall constitute a base rate.

...

F. Command Pay.

1. Eligibility. Beginning January 1, 2006, each safety lifeguard employee employed as a Lake Aquatics Manager (Item No. 2959) or Chief Lake Lifeguard (Item No. 2960) shall be eligible to receive command pay for years of completed aggregate service in the County of Los Angeles, in accordance with the implementation schedule provided in paragraph 4;

2. The command pay provided for in this Subsection F shall be contingent on completion of the requisite aggregate safety lifeguard service with the County of Los Angeles as set forth in paragraph 4 below. In the case of mergers or consolidations, as provided in Section 6.02.040 of this title, agency hire date as a safety employee shall be recognized for the purpose of determining aggregate service;

3. The command pay provided in this Subsection F shall only be paid upon departmental certification that the employee's performance is "Competent" or better. Whenever an "Unsatisfactory Performance" or "Improvement Needed Performance" evaluation is filed with the Director of Personnel, command pay shall be cancelled and not restored until a "Competent" or better rating is filed;

4. Command pay based on years of aggregate service shall be implemented as follows:

a. Beginning January 1, 2006, in addition to the compensation provided for in Section 6.28.050, an eligible employee under this subsection shall receive additional compensation that is 14 levels higher than he would otherwise be entitled to receive upon the completion of 24 years of aggregate County service;

b. Beginning July 1, 2006, in addition to the compensation provided for in Section 6.28.050, an eligible employee under this subsection shall receive additional compensation that is 30 levels higher than he would otherwise be entitled to receive upon the completion of 29 years of aggregate County service.

SECTION 22. Section 6.106.010 (Public Library) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
8334A	167	<u>165</u>	LIBRARIAN I
8335A	63	<u>65</u>	LIBRARIAN II

SECTION 23. Section 6.120.015 (Sheriff – Patrol) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
1002A	4	<u>2</u>	ADMINISTRATIVE SERVICES MANAGER I
1230A	49	<u>18</u>	OPERATIONS ASSISTANT III, SHERIFF

SECTION 24. Pursuant to Government Code Section 25123(f), this ordinance shall take effect immediately upon final passage. If this ordinance becomes effective after January 1, 2005, the provisions of Section 6 and Section 10 shall be construed and applied as if it was effective and operative on and after January 1, 2005.

*The Executive Office/Clerk of the Board of Supervisors shall insert the effective date for the salary or salary schedule and level in the space provided for the classifications and salary range changes added to Section 6.28.050 of the County Code.

[RECLASS 22005LTTC]

SECTION 25 This ordinance shall be published in The Metropolitan News a newspaper printed and published in the County of Los Angeles.



Gloria Molina
Chair

ATTEST:

Violet Varona-Lukens
Executive Officer - Clerk of the Board of
Supervisors of the County of Los Angeles

I hereby certify that at its meeting of September 6, 2005 the foregoing ordinance was adopted by the Board of Supervisors of said County of Los Angeles by the following vote, to wit:

Ayes

Noes

Supervisors Yvonne B. Burke
Zev Yaroslavsky
Don Knabe
Michael D. Antonovich
Gloria Molina

Supervisors NONE

Effective Date: Pursuant to Section 24

Operative Date: _____

Violet Varona-Lukens
Executive Officer - Clerk of the Board of
Supervisors of the County of Los Angeles

I hereby certify that pursuant to
Section 25103 of the Government Code,
a copy of this document has been made
VIOLET VARONA-LUKENS
Executive Officer
Clerk of the Board of Supervisors



By Donovan M. Main
Deputy

APPROVED AS TO FORM:
RAYMOND G. FORTNER, JR.
County Counsel

By Donovan M. Main
Chief Deputy County Counsel